Your Full Name

Your Street Address

City, TX Zip Code

February 23, 2017

Ms. Woodliff

English III Teacher

Central High School

655 Caddo

San Angelo, TX 76901

Dear Ms. Woodliff:

In this paragraph of 3-4 sentences, request your first research preference, tell a few things you know about this person, and explain why you want to research him/her.

In this paragraph of 3-4 sentences, request your second research preference, tell a few things about this person, and explain why you want to research him/her.

Close out your proposal letter here. (What do you think is the most appropriate way to end this letter?)

Sincerely,

Your Full Name